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Sent: 9/14/2011 12:06:54 PM

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Subject: Updated Time Reporting Codes

Hi Everyone,

I'm today so in my absence Carol Cormier, Employment Services Director will be forwarding to you an updated listing of time reporting codes that you will begin to use effective this week.

Once you receive the email if you have any questions we can go over them when I return tomorrow.

Thanks

Suzana Hebert:-)